Procurement
Data Requirement Description

Title
Contract Funds Status Report (CFSR)

Number SDRL314

Date
5/01/09

Revision
NEW

Submittal Schedule
Initial submittal – see below, updates – see below

Approval Type
X - Product Lead

Approval: ______________

Review: X

Reference Documents
OSC TM-8910E
ANSI/EIA-748
DI-MGMT-81468

Description/Purpose
Supplier shall submit a CFSR per the requirements below.

Scope/Preparation Instructions

Content –
The CFSR will be a contractual requirement as set forth in the Sellers Data Requirements List (SDRL). Risk level shall be determined using the below scoring matrix.

The CFSR is designed to supply funding data for:

a. updating and forecasting contract funds requirements
b. planning and decision making on funding changes to contracts
c. developing funds requirements and budget estimates in support of approved programs
d. determining funds in excess of contract needs and available for deobligation
e. obtaining rough estimates of termination costs

Format and content detail of the CFSR can be found in DI-MGMT-81468, pages 1, 3 thru 7.

The CFSR is applicable to contracts over 6 months in duration. CFSRs may be applied to unpriced portions of firm fixed price contracts that are estimated to be in excess of twenty (20) percent of the initial contract value. Only those parts of the CFSR essential to the management of each acquisition will be required. The Orbital will contractually determine the need for contract funds information and apply only those portions of the CFSR deemed appropriate. To ensure that only minimum data is required over the life of the contract, provisions should be included in the contract to review reporting requirements at least annually and change them, if necessary, at no charge to Orbital.

All submittals should be electronically submitted in the designated format, unless a tailored format is approved. The American National Standards Institute (ANSI) X12 standard (transaction set 839), or the United Nations Electronic Data Interchange For Commerce, Administration and Transport (EDIFACT) equivalent, will be used for EDI transmission.

Unless otherwise provided in the contract, the CFSR will be prepared as of the end of each calendar quarter or contractor accounting period nearest the end of each quarter. The

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required number of copies of the CFSR will be forwarded within 15 days following the contractor's accounting period cutoff date.

A waiver may be granted contractually be Orbital, if the circumstances dictate.