NGIS may invoke changes to drawings via the Vendor In-Process Change Record (VIPCR). This process allows for continued manufacturing, via redlines, without the formal release of a revised hardware drawing.

The supplier and the NGIS Responsible Engineer (RE) shall perform the following:

- Agree to each change
- Document the change details and agreement on NGIS Form FM61-240a
- Annotate cost and schedule impacts, if any, on Form FM61-240a
- Process the VIPCR through NGIS procurement.

The supplier's quality assurance organization shall perform the following:

- Verify each VIPCR entry is implemented into the build paperwork
- Change is inspected to comply with the VIPCR entry
- Complete Form FM61-240a (Vendor QA Inspect column)

All VIPCR forms shall include an authorized VIPCR number before the supplier can proceed with documenting any changes. NGIS will revise and formally release the drawing and will process a PO modification to identify the new drawing revision prior to hardware delivery.

The supplier shall include the completed VIPCR form (FM61-240a) with hardware shipment.